

# ENTRY FORM AND AGREEMENT

An e-form is available at  
[www.megra.pomurski-sejem.si](http://www.megra.pomurski-sejem.si)



**Fair** FAIR FOR CONSTRUCTION, ENERGETICS,  
MUNICIPAL SERVICES AND TRADE  
**Fair date:** March 8<sup>th</sup> - 11<sup>th</sup>, 2023  
**Registration deadline:** January 27<sup>th</sup>, 2023

## SEJEM MEGRA



### 1. Exhibitor / customer data

#### Data for the obligatory catalogue entry and publication on the website

Company name

Street E-mail

Postal code / City / Country

Phone / mobile phone number Web page

#### Data for processing

Contact person Contact person's e-mail

Contact person's phone / mobile phone

Director Director's e-mail

Bank account number ID Number VAT taxpayer YES NO

E-mail to receive the e-invoice Budget user YES NO

We want to receive the invoice through an electronic exchange provider YES NO

We agree to consider the e-invoices received as the basis for posting and payment. Invoices received in this way will replace the printed invoices received by regular mail.

### 2. We order:

#### EXHIBITION SPACE

	area (m <sup>2</sup> )	price €/m <sup>2</sup>	desired dimensions of the exhibition space		
			length (m)	depth (m)	height (m)
Unequipped exhibition space in hall		52,00			
Outdoor exhibition space		25,00			

**Direct sales at the exhibition space** (mark appropriate) YES NO Permission to sell at the fair's premises is arranged by the organizer, the fee of € 10 is paid by the exhibitor.

#### Co-exhibitor (Fill in the companies which will be represented at your exhibition space)

Company name \* Street \* Postal code / City / Country Director (name and surname)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Exhibition programme / for the obligatory entry in the catalogue \*** (enter the specimens you will exhibit at the fair, up to 30 words).

_____
_____
_____

#### New products, content, novelties:

**Registration fee and obligatory catalogue entry amount to € 100,00.** Registration fee includes registration, obligatory entry in the catalogue and entry in the list of exhibitors on the fair's website. The registration fee also includes a free Internet connection with Dynamic IP for basic Internet connection, and permanent tickets for exhibitors (the number of tickets depends on the size of the space).

1/ All prices are in EUR. Prices do not include VAT (except for business tickets), which will be charged in accordance with the provisions of the Value Added Tax Act (ZDDV-1), and is paid by the exhibitor.

2/ By signing the application, the exhibitor accepts the exhibition conditions.

3/ Please send us the form duly completed, signed and stamped by post or e-mail before expiry of the registration deadline.

The registration form can also be filled in on the Web-site of the trade fair [www.megra.pomurski-sejem.si](http://www.megra.pomurski-sejem.si).

Place and date: \_\_\_\_\_

Signature and stamp: \_\_\_\_\_

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## SEJEM MEGRA



### I. Exhibitor / customer data

Company name \_\_\_\_\_

### We order:

#### TECHNICAL SERVICES

##### Electricity supply

pcs		price / €
	for lights (230V) 1,5 kW (10A)	90,00 / pcs
	for heaters (230V) up to 3,0 kW (16A)	120,00 / pcs
	for appliances (400V) up to 3,0 kW	150,00 / pcs
	for appliances (400V) up to 5,0kW	200,00 / pcs
	for appliances (400V) up to 10,0kW	300,00 / pcs
	night rate	90,00 / pcs

Electricity consumption for electric current of more than 10 kW will be charged according to organiser price. A distribution locker is necessary for the electricity supply of 3 kW or more which the exhibitor has to provide himself.

##### Water supply

pcs		price / €
	water supply with outflow	80,00 / pcs
	additional water supply for appliances	40,00 / pcs
	water supply for the gastronomy area	300,00 / pcs

All supplies are without equipment (boiler etc).

##### Telephone and internet connections

pcs		price / €
	additional wireless internet connection	30,00 / pcs

Internet connection is valid for all days of the fair. One license is for one user or device and is not transferable. A basic connection for one license is included in the registration fee.

##### OTHER SERVICES (mark with X)

	price / €
<input type="checkbox"/> vacuuming the exhibition space for the duration of the fair	4,50 / m <sup>2</sup>

1/ For technical connections, ordered during the preparation time (fitting) of the fair, the prices are 30% higher.

2/ All prices are in EUR. Prices do not include VAT (except for business tickets), which will be charged in accordance with the provisions of the Value Added Tax Act (ZDDV-1), and is paid by the exhibitor.

3/ By signing the application, the exhibitor accepts the exhibition conditions.

4/ Please send us the form duly completed, signed and stamped by post or e-mail before expiry of the registration deadline.

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Place and date: \_\_\_\_\_

Signature and stamp: \_\_\_\_\_

#### EQUIPMENT FOR INTERIOR EXHIBITION SPACE

(partition walls, floor covering and fascia board sign are obligatory for exhibition space in hall) (mark with X)

	price / €
<input type="checkbox"/> BASIC STAND EQUIPMENT Carpet, partition walls, fascia (without logo), coat rack, wastebin, spotlight every 8 m <sup>2</sup> (without electrical connection)	28,00 / m <sup>2</sup>
<input type="checkbox"/> UNITARY STAND EQUIPMENT Carpet, partition walls, fascia (without logo), coat rack, wastebin, info counter 100 x 50 x 100, built-in cabin, curtain, shelf 100 x 30, table 80 x 80, 4 chairs - upholstered, spotlight every 8 m <sup>2</sup> (without electrical connection)	36,00 / m <sup>2</sup>
<input type="checkbox"/> We order exhibition space equipment. Send us an offer.	
<input type="checkbox"/> We will organise the equipment of our exhibition space on our own. Please indicate the exact address of the stand construction company:	

#### BUSINESS TICKETS

pcs		
	business ticket	

#### PARKING PERMITS

pcs		price / €
	permanent parking permit without numbered parking place for personal car	10,00 / kos

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## SEJEM MEGRA



### I. Exhibitor / customer data

Company name \_\_\_\_\_

### We order:

#### ADVERTISING SERVICES

**Advertisements in the catalogue** (send the advertisement by e-mail)

pcs		price / €
	1/1 page (148x 210 mm)	320,00 / pcs
	1/2 page (120 x 90 mm)	210,00 / pcs
	1/4 page (120 x 45 mm)	120,00 / pcs
	1/1 page - 2. or 3. page (148x 210 mm)	460,00 / pcs
	advertisement mutation	70,00 / pcs
	logo in the catalogue	50,00 / pcs

#### Advertisements in the exhibition programme of events

(send the advertisement by e-mail)

pcs		price / €
	logo in the exhibition programme of events at the space plan	100,00 / pcs

**Advertising surfaces** (rental fee without design)

pcs		price / €
	banner on the hall up to 6m <sup>2</sup>	255,00 / pcs
	banner on the fence up to 6m <sup>2</sup>	255,00 / pcs
	banner on the manege up to 6m <sup>2</sup>	255,00 / pcs
	banner over the street (0,70 x 5 m)	300,00 / pcs
	freestanding billboard, flag (1 m <sup>2</sup> )	100,00 / pcs
	advertising inflatables	500,00 / pcs
	flag in the alley	50,00 / pcs
	flagpole 3 x 1 m	50,00 / pcs
	distribution of promotional materials at the exhibition (mark with X)	180,00 / pcs

#### Advertising on the Web-site of the trade fair

pcs		price / €
	banner (150 x 100 px)	380,00 / pcs
	promoted Facebook post	60,00 / kos
	promoted Instagramu post	60,00 / kos

#### Conference (presentation) hall

day	from/to	seats	price / €
			500,00 / 2hours

- 1/ All prices of propaganda services include only hire or lease of advertising space and do not include the production of propaganda materials.
- 2/ Send a reproducible form for catalogue advertisement or logo.
- 3/ Placing of advertising material without written permission of the organiser is forbidden.
- 4/ All prices are in EUR. Prices do not include VAT (except for business tickets), which will be charged in accordance with the provisions of the Value Added Tax Act (ZDDV-1), and is paid by the exhibitor.
- 5/ By signing the application, the exhibitor accepts the exhibition conditions.
- 6/ **Please send us the form duly completed, signed and stamped by post or e-mail before expiry of the registration deadline.**  
The registration form can also be filled in on the Web-site of the trade fair [www.megra.pomurski-sejem.si](http://www.megra.pomurski-sejem.si).

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## SEJEM MEGRA



### 1. Exhibitor / customer data

Company name \_\_\_\_\_

### We order:

#### PROMOTIONAL PACKAGE

Promotional packages are intended only for exhibitors who have an exhibition space

(mark with X)

<input type="checkbox"/> PACKAGE S	price / €
logo in the catalogue	50,00
advertisement in the catalogue 1/2 page (120 x 90 mm)	210,00
promoted Facebook post 1x	60,00
10 free business tickets (single entry)	60,00
package value	380,00
<b>package price</b>	<b>300,00</b>

<input type="checkbox"/> PACKAGE M	price / €
logo in the catalogue	50,00
advertisement in the catalogue 1/1 page (148x 210 mm)	320,00
promoted Facebook post 2x	120,00
promoted Instagramu post 2x	120,00
20 free business tickets (single entry)	120,00
logo in the exhibition programme of events at the space plan	100,00
package value	830,00
<b>package price</b>	<b>600,00</b>

<input type="checkbox"/> PACKAGE L	price / €
logo in the catalogue	50,00
advertisement in the catalogue 1/1 page (148x 210 mm)	320,00
promoted Facebook post 3x	180,00
promoted Instagramu post 3x	180,00
30 free business tickets (single entry)	180,00
logo in the exhibition programme of events at the space plan	100,00
advertisement in the exhibition programme 1/1 page color (148 x 210 mm)	500,00
banner (150 x 100 px) on the website of the fair	380,00
package value	1.890,00
<b>package price</b>	<b>1.200,00</b>

- 1/ All prices of propaganda services include only hire or lease of advertising space and do not include the production of propaganda materials.
- 2/ Send a reproducible form for catalogue advertisement or logo.
- 3/ Placing of advertising material without written permission of the organiser is forbidden.
- 4/ All prices are in EUR. Prices do not include VAT (except for business tickets), which will be charged in accordance with the provisions of the Value Added Tax Act (ZDDV-1), and is paid by the exhibitor.
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## SEJEM MEGRA



### I. Exhibitor / customer data

Company name \_\_\_\_\_

The information entered is used to classify the company into the list of activities. Only those exhibitors who will submit the form shall be registered. Please consider that this information is not the basis for the entry of your exhibition programme into the catalogue.

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> <b>PRODUCTION</b>   | <input type="checkbox"/> <b>SERVICES</b>   | <input type="checkbox"/> <b>TRADING</b>   | <input type="checkbox"/> <b>INSTITUTION</b> (mark with x)  |
| <b>1.02 PLANNING AND DESIGNING</b><br><input type="checkbox"/> 1.02.01 Engineering<br><input type="checkbox"/> 1.02.02 Designing   | <b>1.16 CONSTRUCTION ELEMENTS</b><br><input type="checkbox"/> 1.16.01 Profiles<br><input type="checkbox"/> 1.16.03 Shafts<br><input type="checkbox"/> 1.16.05 Roof tiles<br><input type="checkbox"/> 1.16.06 Gutters<br><input type="checkbox"/> 1.16.07 Chimneys and chimney elements<br><input type="checkbox"/> 1.16.08 Scaffoldings<br><input type="checkbox"/> 1.16.09 Panelling systems<br><input type="checkbox"/> 1.16.10 Facades<br><input type="checkbox"/> 1.16.11 Plaster<br><input type="checkbox"/> 1.16.12 Plaster floors<br><input type="checkbox"/> 1.16.13 Construction plates<br><input type="checkbox"/> 1.16.14 Construction products<br><input type="checkbox"/> 1.16.15 Concrete products<br><input type="checkbox"/> 1.16.16 Plastic products<br><input type="checkbox"/> 1.16.17 Marble products<br><input type="checkbox"/> 1.16.18 Fences<br><input type="checkbox"/> 1.16.19 Flooring<br><input type="checkbox"/> 1.16.20 Paints, varnishes, coating<br><input type="checkbox"/> 1.16.21 Adhesives | <input type="checkbox"/> 1.20.10 Air-conditioning technology<br><input type="checkbox"/> 1.20.17 Regulation technology<br><input type="checkbox"/> 1.20.25 Solar systems<br><br><b>1.21. POWER PLANTS</b><br><input type="checkbox"/> 1.21.01 Thermal power plants<br><input type="checkbox"/> 1.21.02 Hydropower plants<br><input type="checkbox"/> 1.21.03 Solar power plants<br><input type="checkbox"/> 1.21.04 Wind farms<br><input type="checkbox"/> 1.21.05 Geothermal energy<br><input type="checkbox"/> 1.21.06 Bio power plants<br><br><b>1.22 FINALISING WORKS IN CONSTRUCTION</b><br><input type="checkbox"/> 1.22.01 Floor tiling<br><input type="checkbox"/> 1.22.02 Stonecutting<br><input type="checkbox"/> 1.22.03 Carpeting works<br><input type="checkbox"/> 1.22.04 Locksmith works<br><input type="checkbox"/> 1.22.05 Roofing<br><input type="checkbox"/> 1.22.06 Plumbing<br><input type="checkbox"/> 1.22.07 Facade works<br><input type="checkbox"/> 1.22.08 Joinery<br><input type="checkbox"/> 1.22.09 Parquetry<br><input type="checkbox"/> 1.22.10 Painting<br><input type="checkbox"/> 1.22.11 Glazing<br><input type="checkbox"/> 1.22.12 Blacksmithery<br><input type="checkbox"/> 1.22.13 Stove making<br><input type="checkbox"/> 1.22.14 Flooring and wall covering<br><input type="checkbox"/> 1.22.15 Dry assembly<br><input type="checkbox"/> 1.22.16 Concrete production | <b>1.28 GARDEN AND LOUNGE FURNITURE</b><br><input type="checkbox"/> 1.28.01 Winter gardens<br><input type="checkbox"/> 1.28.02 Greenhouses<br><input type="checkbox"/> 1.28.04 Garden fences<br><input type="checkbox"/> 1.28.05 Paving stones<br><input type="checkbox"/> 1.28.06 Swimming pools<br><input type="checkbox"/> 1.28.07 Fountains<br><input type="checkbox"/> 1.28.08 Garden furniture<br><input type="checkbox"/> 1.28.09 Log cabins<br><br><b>1.30 CONSTRUCTION EQUIPMENT AND TOOLS</b><br><input type="checkbox"/> 1.30.01 Aggregates for building machines<br><input type="checkbox"/> 1.30.02 Spare parts for building machines<br><input type="checkbox"/> 1.30.03 Construction tools and devices<br><input type="checkbox"/> 1.30.04 Cutting tools<br><input type="checkbox"/> 1.30.05 Grinding tools<br><input type="checkbox"/> 1.30.06 Measurement devices<br><input type="checkbox"/> 1.30.08 Ladders<br><input type="checkbox"/> 1.30.09 Scaffolding<br><input type="checkbox"/> 1.30.10 Panelling<br><input type="checkbox"/> 1.30.11 Laboratory equipment<br><br><b>TRANSPORT NETWORK AND PARKING</b><br><input type="checkbox"/> 1.30.12 Road equipment<br><input type="checkbox"/> 1.30.13 Road signs<br><input type="checkbox"/> 1.30.14 Noise protection fences<br><br><b>1.32 BUILDING MACHINES</b><br><input type="checkbox"/> 1.32.01 Machines for construction<br><input type="checkbox"/> 1.32.02 Wood machines<br><input type="checkbox"/> 1.32.03 Communal machines<br><input type="checkbox"/> 1.32.04 Dredging machines<br><input type="checkbox"/> 1.32.05 Bulldozer<br><input type="checkbox"/> 1.32.06 Loaders<br><input type="checkbox"/> 1.32.07 Rollers<br><input type="checkbox"/> 1.32.08 Scrapers<br><input type="checkbox"/> 1.32.09 Graders<br><input type="checkbox"/> 1.32.10 Plunger<br><input type="checkbox"/> 1.32.11 Compressors<br><input type="checkbox"/> 1.32.12 Milling machines<br><input type="checkbox"/> 1.32.13 Finisher<br><input type="checkbox"/> 1.32.14 Excavators |
| <b>1.07 PROTECTION OF ENVIRONMENT</b><br><input type="checkbox"/> 1.07.01 Purification plants<br><input type="checkbox"/> 1.07.02 Waste landfills<br><input type="checkbox"/> 1.07.03 Waste collection and transport<br><input type="checkbox"/> 1.07.04 Treatment and disposal of waste and sewerage<br><input type="checkbox"/> 1.07.05 Materials recovery<br><input type="checkbox"/> 1.07.06 Water collection, treatment and supply<br><input type="checkbox"/> 1.07.07 Water protection | <b>1.17 INSULATION</b><br><input type="checkbox"/> 1.17.01 Heat insulation<br><input type="checkbox"/> 1.17.02 Hydro insulation<br><input type="checkbox"/> 1.17.03 Sound insulation   | <b>1.24 BUILDING FURNITURE</b><br><input type="checkbox"/> 1.24.01 Windows<br><input type="checkbox"/> 1.24.02 Doors<br><input type="checkbox"/> 1.24.03 Garage doors<br><input type="checkbox"/> 1.24.04 Fences<br><input type="checkbox"/> 1.24.05 Stairs   | <input type="checkbox"/> 1.32.15 Hoists<br><input type="checkbox"/> 1.32.17 Cranes<br><input type="checkbox"/> 1.32.18 Drilling machines<br><input type="checkbox"/> 1.32.19 Pumps<br><input type="checkbox"/> 1.32.20 Automatic mixers<br><input type="checkbox"/> 1.32.21 Tankers<br><br><b>1.33 MUNICIPAL EQUIPMENT AND MACHINES</b><br><input type="checkbox"/> 1.33.01 Municipal ecology<br><input type="checkbox"/> 1.33.02 Municipal vehicles and machines<br><input type="checkbox"/> 1.33.03 Special purpose containers<br><br><b>1.42 REAL ESTATE</b><br><input type="checkbox"/> 1.42.01 Estate agency affairs<br><br><b>2.07 STORE-HOUSING</b><br><input type="checkbox"/> 2.07.01 Equipment for store-housing<br><input type="checkbox"/> 2.07.02 Storage racks<br><input type="checkbox"/> 2.07.03 Boxes<br><input type="checkbox"/> 2.07.04 Pallets<br><input type="checkbox"/> 2.07.05 Freight elevators<br><input type="checkbox"/> 2.07.07 Transport carts<br><br><b>2.08 LOGISTICS</b><br><br><b>9.01 MEANS OF TRANSPORTATION</b><br><input type="checkbox"/> 9.01.01 Commercial vehicles<br><input type="checkbox"/> 9.01.02 Motorcars<br><input type="checkbox"/> 9.01.03 Forklifts<br><input type="checkbox"/> 9.01.04 Conveying systems<br><input type="checkbox"/> 9.01.05 Automobile trailers<br><input type="checkbox"/> 9.01.06 Tyres<br><input type="checkbox"/> 9.01.07 Automobile equipment<br><input type="checkbox"/> 9.01.08 Lubricants, oils<br><input type="checkbox"/> 9.01.09 Equipment<br><br><b>9.02 INFORMATICS</b><br><br><b>9.07 LITERATURE</b><br><br><b>9.08 INSTITUTIONS</b><br><input type="checkbox"/> 9.08.02 Insurance<br><input type="checkbox"/> 9.08.03 Bank<br><input type="checkbox"/> 9.08.04 Schools<br><input type="checkbox"/> 9.08.05 Research organisations<br><input type="checkbox"/> 9.08.30 Chambers<br><input type="checkbox"/> 9.08.40 Business associations   |
| <b>1.10 CIVIL ENGINEERING</b><br><input type="checkbox"/> 1.10.01 Roads and railroads<br><input type="checkbox"/> 1.10.02 Sewage system, waterworks<br><input type="checkbox"/> 1.10.03 Energy buildings, gas pipes<br><input type="checkbox"/> 1.10.04 Bridges, hydraulic engineering<br><input type="checkbox"/> 1.10.05 Tunnels<br><input type="checkbox"/> 1.10.06 Earthworks  | <b>1.18 INSTALLATIONS AND FURNISHING</b><br><input type="checkbox"/> 1.18.01 Water supply installations<br><input type="checkbox"/> 1.18.03 Electric installations<br><input type="checkbox"/> 1.18.05 Telephone installations<br><input type="checkbox"/> 1.18.06 Industrial installations<br><input type="checkbox"/> 1.18.07 Gas installations  | <b>1.26 INTERIOR DESIGN</b><br><input type="checkbox"/> 1.26.01 Floor linings<br><input type="checkbox"/> 1.26.02 Parquets, laminates<br><input type="checkbox"/> 1.26.03 Wall linings<br><input type="checkbox"/> 1.26.04 Ceiling panels<br><input type="checkbox"/> 1.26.05 Luminaries<br><input type="checkbox"/> 1.26.06 Sun shields<br><input type="checkbox"/> 1.26.07 Bathroom fixtures<br><input type="checkbox"/> 1.26.08 Ceramic tiles<br><input type="checkbox"/> 1.26.09 Furniture  | <b>2.08 LOGISTICS</b><br><br><b>9.02 INFORMATICS</b><br><br><b>9.07 LITERATURE</b><br><br><b>9.08 INSTITUTIONS</b><br><input type="checkbox"/> 9.08.02 Insurance<br><input type="checkbox"/> 9.08.03 Bank<br><input type="checkbox"/> 9.08.04 Schools<br><input type="checkbox"/> 9.08.05 Research organisations<br><input type="checkbox"/> 9.08.30 Chambers<br><input type="checkbox"/> 9.08.40 Business associations  |
| <b>1.11 BUILDING CONSTRUCTION</b><br><input type="checkbox"/> 1.11.01 Residential buildings<br><input type="checkbox"/> 1.11.02 Business constructions<br><input type="checkbox"/> 1.11.03 Assembly halls<br><input type="checkbox"/> 1.11.04 Industrial buildings<br><input type="checkbox"/> 1.11.05 Farm buildings<br><input type="checkbox"/> 1.11.07 Prefabricated houses   | <b>1.19.01 ELECTRICAL DEVICES</b>  |   | <b>1.00 FURTHER</b><br>_____<br>_____  |
| <b>1.12.01 BUILDING ADAPTATION</b>   | <b>1.20 AIR-CONDITIONING AND HEATING DEVICES</b><br><input type="checkbox"/> 1.20.01 Heating technology<br><input type="checkbox"/> 1.20.02 Heating boiler<br><input type="checkbox"/> 1.20.03 Stoves and fireplaces<br><input type="checkbox"/> 1.20.04 Radiators and heating appliances<br><input type="checkbox"/> 1.20.05 Reservoirs<br><input type="checkbox"/> 1.20.06 Heat pumps  |   |  |
| <b>1.15 BASIC BUILDING MATERIALS</b><br><input type="checkbox"/> 1.15.03 Asphalt<br><input type="checkbox"/> 1.15.04 Bricks<br><input type="checkbox"/> 1.15.05 Sand<br><input type="checkbox"/> 1.15.06 Cement<br><input type="checkbox"/> 1.15.07 Concrete<br><input type="checkbox"/> 1.15.08 Wood  |  |   |  |

Place and date: \_\_\_\_\_

Signature and stamp: \_\_\_\_\_

# EXHIBITION CONDITIONS

## 1. General Provisions

A correctly completed and signed application form by the Exhibitor, confirmed in writing by Pomurski sejem d.o.o. (hereinafter referred to as the Organiser) constitutes acceptance of the offer and is irrevocable and legally binding.

The Exhibitor may only exhibit the registered items, therefore the information on the exhibition programme is a condition for participation in the event.

The prices applicable for the event are given on the application form. The prices do not include VAT, which will be charged in accordance with the provisions of the Value Added Tax Act (ZDDV-1) and will be paid by the Exhibitor. The Organiser reserves the right to adjust prices by applying the clause »effect of changed circumstances«, which could not have been foreseen at the date of formulating prices (Article 112 of the Obligations Code).

## 2. Allocation of exhibition space

The event is open to domestic and foreign exhibitors whose exhibits meet the criteria of the event's theme. Commercial representatives and importers may exhibit items from the companies they represent.

The minimum exhibition space that an Exhibitor may order is 9 m<sup>2</sup> of unfurnished indoor exhibition space or 10 m<sup>2</sup> of unfurnished outdoor exhibition space. The Organiser reserves the right to allocate up to 10% more or less exhibition space, relocate or close entrances and exits of halls and, if necessary it may make other changes to the exhibition space if this is in the interest of the event.

If for any reason the Organiser is unable to make available to the Exhibitor the already allocated exhibition space, the Exhibitor shall be entitled to a refund of the already paid exhibition space.

## 3. Cancellation of the application and contract

### 3.1 Cancellation of the application and contract by the exhibitor

In the event of cancellation of the application, the Exhibitor undertakes to pay:

1. the application and mandatory entry in the fair catalogue, if the application is cancelled 10 days after written confirmation by the Organiser,
2. 50% of the price of the ordered services, if the application is cancelled between 30 and 15 days before the start of the event,
3. 100% of the price of the ordered services, if the application is cancelled less than 15 days before the start of the event.

A cancellation must be made in writing by the Exhibitor. The date of receipt of the written cancellation shall be deemed to be the date of cancellation.

### 3.2 Cancellation of space allocation by the Organiser

The Organiser has the right to refuse an application or to cancel the written confirmation referred to in point 6 if:

1. the Exhibitor is in settlement, bankruptcy or liquidation proceedings at the time of application,
2. the Organiser has outstanding claims against the Exhibitor from previous events,
3. the items to be exhibited at the event do not correspond to the theme of the event.

### 3.3 Cancellation of the fair in case of force majeure

In the event of sudden cancellation of the event before its commencement due to force majeure, the Organiser shall provide registered Exhibitors with a reimbursement of the costs paid for the rental of the exhibition space according to the invoice, except for:

1. the cost of the fair registration fee and the cost of the mandatory entry in the catalogue, but will for the same value provide the Exhibitor with a presentation in the fair's online catalogue,
2. the Exhibitor's costs related to preparation for the fair,
3. the costs of setting up and equipping the exhibition space.

If cancellation due to force majeure occurs at a time when the event is already in progress, the Organiser shall provide the registered Exhibitors with a refund of a proportionate part of the exhibition space rental costs paid, apart for the exceptions mentioned in the preceding paragraph.

## 4. Application fee and compulsory catalogue entry

Each Exhibitor is obliged to pay an application fee and a catalogue entry fee, which may be in printed or digital form. The Exhibitor's entry in the catalogue supplement shall be considered as a mandatory entry in the catalogue.

The Exhibitor is obliged to provide information on the exhibition programme by the deadline for registration. In the case of delay (20 days before the event) or non-delivery of the text, only the basic information about the Exhibitor will be given in the catalogue supplement, but the Exhibitor is still obliged to pay the full amount, which includes the registration fee and the mandatory entry in the catalogue.

The Organiser reserves the right to shorten and adapt the content of the entry in the fair catalogue accordingly, but shall not be liable for any errors.

## 5. Payment

The Exhibitor undertakes to pay for the services ordered as specified in the application form. Upon receipt of the duly completed and signed application form, the Exhibitor will receive an invoice from the Organiser, which must be paid in full within the time limit specified.

After the service has been rendered, the Organiser shall issue an invoice to the Exhibitor, which the Exhibitor shall be obliged to pay within the specified payment period.

Invoices are sent electronically to the email address provided in the application form, which will be used as the basis for posting and payment and will replace printed invoices received by the ordinary postal service. Invoices sent electronically are not e-invoices, which are required in certain business cases and require a different procedure, and to which special attention should be drawn.

In the event of late payment, the Organiser shall charge the Exhibitor statutory default interest.

The Exhibitor can object to the invoice within 8 days of receipt. If the Exhibitor objects to only part of the invoice, he shall be obliged to settle the undisputed part of the invoice within the time limit and in the manner specified in the application and contract form or as indicated on the invoice.

## 6. Confirmation of application and contract

On the basis of the paid pro forma invoice, the Organiser will issue the Exhibitor with written confirmation of the allocated exhibition space and its location. The confirmation shall form an integral part of the application and contract.

## 7. Date and venue of the event

If the event has to be rescheduled, shortened, extended or relocated, the Exhibitor shall not be entitled to cancel their participation or claim damages.

## 8. Technical conditions

Exhibitors must submit to the Organizer drafts of the layout and equipment of their exhibition spaces and they must be approved by the Organizer before assembly begins.

When setting up the exhibition space, the Exhibitor may not encroach outside the allocated space.

If the Exhibitor intends to erect an exhibition space higher than the permitted 2.5 m, he must obtain written consent from the Organiser.

No propaganda messages may be displayed without the consent of the organiser.

The Exhibitor is obliged to remove barricades, obstructions or inappropriate structures immediately after being warned by the Organizer. Failure to do so shall be at the expense of the Exhibitor.

## 9. Permanent entry tickets for exhibitors

The Exhibitor for each application shall be entitled to two permanent exhibitor entry tickets, and for every 10 m<sup>2</sup> of indoor exhibition space or every 20 m<sup>2</sup> of outdoor exhibition space one permanent exhibitor entry ticket, but only up to a maximum of 10 permanent tickets in total.

In the event of misuse of the tickets, the Organiser reserves the right to withdraw the tickets.

## 10. Assembly, disassembly

The instructions and time limits for assembly and disassembly given in the Information for Exhibitors must be strictly observed. Once dismantling has been completed, the Exhibitor must restore the exhibition space to its original condition.

If the disassembly deadline is exceeded, the Organiser shall be entitled to clean up the exhibition space at the Exhibitor's expense and risk. Failing this, the Exhibitor is obliged to compensate the Organiser for any damage caused.

When setting up and equipping exhibition spaces during assembly and disassembly, the Exhibitor or contractor must take the following into account:

1. fire safety regulations,
2. other technical regulations and standards,
3. all applicable occupational health and safety regulations,
4. the general conditions of work on the exhibition ground which are published on the Organiser's website.

The Exhibitor may not remove the exhibition items (exhibits) from the exhibition space before the end of the event. The Exhibitor may leave the exhibition space early only with the written permission of the Organizer.

## 11. Guarantee and insurance

The Organiser shall not be liable for any damage to, loss of, or alienation of the Exhibitor's or its contractor's property (exhibits, equipment, and other) caused by theft, fire, accident or any other cause.

The Exhibitor shall insure the exhibits and other equipment on the exhibition space at their own expense.

The Exhibitor shall undertake to be present at their allocated exhibition space during the time of assembly and disassembly, as well as during the working hours of the fair, and assume responsibility for the equipment and exhibits on display.

The Exhibitor shall be liable for any damage or accident caused at the exhibition space by himself or his staff to the Organiser or a third party.

The Organiser accepts no liability whatsoever for vehicles left by exhibitors, their employees or agents or by their contractors parked in the exhibition grounds and car park.

The Exhibitor may not sublet the allocated exhibition space or advertising space or any part thereof to a third party.

In the event of a breach, the Organiser reserves the right to charge the Exhibitor an additional fee of 100% of the price of the allocated exhibition or advertising space.

## 12. Presentations

For all types of demonstrations to be carried out at the assigned exhibition space, the Exhibitor must have the written permission of the Organiser. Regardless of the already granted written permission, the Organiser is entitled to restrict or prohibit any demonstrations which cause noise, dirt, dust, gas leaks or in any other way interfere with the event. Demonstrations may only take place at the Exhibitor's allocated exhibition space unless otherwise agreed with the event Organiser.

## 13. Photography and drawing

The Organiser shall have the right to photograph, draw or videotape exhibition spaces and exhibits and to use the material for its own purposes or for general use. The Exhibitor waives all copyright objections. No photographs, drawings or video recordings may be made of the exhibition spaces without the Organiser's permission, with the exception of the Exhibitor's allocated exhibition space.

## 14. Lien

For all outstanding claims of the Organiser against the Exhibitor, the Organiser shall have a lien (reservation) on all goods (exhibits, equipment and other items) brought to the fairground by the Exhibitor.

The lien shall be placed in storage at the Exhibitor's expense and risk. If the Exhibitor fails to settle the outstanding claim within 30 days after the end of the event, the Organiser shall have the right to sell the retained goods and to settle the outstanding claim and other costs from the proceeds and to remit any difference to the exhibitor within 15 days of the date of sale.

## 15. Protection of personal data

By signing this application and contract, the Exhibitor acknowledges and accepts the conditions of the exhibition and allows that the organizer processes the data specified in the contract in accordance with the Personal Data Protection Act, namely in its collections, and uses them for the purposes of statistical processing, segmentation of participants, fulfilment of contractual and legal obligations, sending offers, advertising material, publications and invitations to events, telephone, written and electronic information and surveys and forwards information about the Exhibitor to the contractual partners of the Pomurski sejem. The data can be processed by the organizer for 10 years after the last participation in the fair or other event or until the written consent is revoked, unless the applicable legislation stipulates different deadlines. The Exhibitor's rights in relation to the provided personal data are described in the Legal Notice on the Organizer's website.

## 16. Final provisions

The Organiser and the Exhibitor shall settle any disputes amicably. Should no agreement be reached, the District Court in Gornja Radgona shall have jurisdiction to settle any dispute.